



## USER MANUAL

### INTRODUCTION

This manual will explain in short the main functionalities of the Iris web application.

Iris has two main areas:

- a public area that is accessible by anyone over the internet consisting of the Iris map. On the Iris map the last imported news items by the Iris crawlers are displayed as well as items published by the WCO;
- a members area where users have additional access to the advanced search, where they can see historical data that is not published anymore on the Iris map. As part of the member's area, authorized users are also able to access further analytical tools and set up an automatic alert function that provides them with summaries on information of interest. In order to access this area users need to connect through using their WCO Members' website log-on and password (=the log-on and password that an individual uses when accessing WCO Members' website);

For WCO's Member Customs Administrations, in order to sign-in and receive a member's account, please sign-in via the WCO website ([www.wcoomd.org](http://www.wcoomd.org)).

NOTE: If you will change your password on the members website after the account is created in the Iris, it won't be automatically also updated in to Iris. Also if you update the password on the Iris website it won't update it automatically on the members' website.

# IRIS MAP

The numbers are displayed in case there are multiple news for one country. When clicked there will be displayed one icon for each news

By unchecking this checkbox you will see the news items in both French and English. When checked only the items in the current language are displayed



Filter news by your preferred language



You can zoom out and in by using these two buttons or by using the scroll of your mouse



By clicking on the icon you will see the available categories and their corresponding icons



By clicking on a news icon the details of the news will be displayed in a pop-up

## NEWS AREA

SEARCH

If you want to search through the news items insert a search string and click enter

WCO Capacity Building support provided to Mozambique  
Mozambique | 04/12/2014

Click on the news title in order to see the details in a pop-up

In December 2014 a WCO Capacity Building support mission was undertaken to Mozambique. The mission was  
Categories: Generic Customs matters

Landmine casualties fell by 25 percent over last year to 15-year low  
United States | 04/12/2014

Use the scroll in order to see more items

WASHINGTON (Reuters) - Fewer people were killed or wounded by landmines over the past year than at all  
Categories: Improvised Explosive Devices (IEDs)

Container Control Programme - Albanian officers visit the Italian port of Gioia Tauro  
Italy | 04/12/2014

Container Control Programme - Albanian officers visit the Italian port of Gioia Tauro  
Categories: Drugs

Working Group on Revenue Compliance and Fraud meets for the first time  
Belgium | 04/12/2014

The newly established WCO Working Group on Revenue Compliance and Fraud held its 1st Meeting from 11  
Categories: Generic Customs

Show more

By clicking Show more older items are displayed in the list

# CONNECT (...to the Members Area)

World Customs Organization  
Organisation Mondiale des Douanes

[Connect](#)

**SIGN IN**

Username

Password

Remember me




Click on connect in order to access the login page. The link is displayed on all the pages.




Insert your username and password and press sign in


## Advanced Search (Members Area)



By clicking this item you can always access the menu



World Customs Organization  
Organisation Mondiale des Douanes



By clicking on the logo you are always redirected to the map page


Advanced search

Id <input style="width: 95%;" type="text"/>	Keyword <input style="width: 95%;" type="text"/>	Category(s) <input style="width: 95%;" type="text" value="Select Some Options"/>	Country <input style="width: 95%;" type="text" value="Select Some Options"/>	Manual <input type="checkbox"/>	Unpublished <input type="checkbox"/>
Language <input style="width: 95%;" type="text"/>	Crawler <input type="checkbox"/>		Published <input type="checkbox"/>		
Archived <input type="checkbox"/>					


Created after:

Created before:

Press on the button after you inserted the search criteria in order to run the search



Press on reset in order to cancel your search



Id	Title	Type	Language	Category Name(s)	Country	Published at	Created at	Crawler name	State
2373	WCO Capacity Building support provided to Mozambique	ImportedNews	english	Generic Customs matters	Mozambique	04/12/2014 at 11:03:18	04/12/2014 at 11:03:18	Generic customs	Published

## Alerts (Members Area)

By selecting alerts at level of your user profile, you will receive a daily newsletter from the IRIS system with the news from the selected categories that were published in the last 24 hours.

### ALERTS

Categories:

- Drugs
- Explosions
- Improvised Explosive Devices (IEDs)
- IPR enforcement
- Generic enforcement issues
- Revenue assurance
- Procedures and facilitation
- Tariff and trade affairs
- Capacity building
- Generic Customs matters
- WCO CEN
- Risk Precursors Chemicals
- Environment
- Security

Set alerts

[Back](#)